

## We Welcome Our New Chief Executive Officer

Following an extensive search involving all staff and trustees, we're excited to announce that our new CEO, Katherine Bella, will begin her role on November 1, 2023!

Kathy has a long history with and passion for Mechanics' Institute. A long-time member, Kathy most recently served as a trustee to Mechanics' Institute and also was formerly a consultant for the organization. Based on this experience, Kathy comes into her new role with a great deal of familiarity with our chess events, community engagement, library services, and programs. She is excited to implement the organization's strategic plan and broaden our community impact.

Mechanics' Institute Board President Lindsey Tonsager shares, "It has been an honor to serve as a trustee alongside Kathy, and the board is delighted to be working with her in this new capacity. Kathy brings a depth and breadth of experience and knowledge in the nonprofit sector to Mechanics' Institute, and we look forward to our continued growth with Kathy at the helm."

Kathy has served in leadership and strategy roles in the nonprofit sector as a CEO, board member, and consultant. She brings to Mechanics' Institute a solid background in nonprofit finance, a commitment to DEI, a multi-decade history of successful nonprofit fundraising, and a wide array of experience in marketing and branding with and for libraries and other cultural institutions, experience with chess since she was a youth, and above all, a demonstrated commitment to this organization.

Over the next few months, Kathy looks forward



I am honored to be joining Mechanics' Institute in the CEO role and look forward to working with board, staff, members, partners, and the community at large to advance our mission in the time ahead. Our organization's history and tradition are so special. Building on that history to create an even more vibrant library and cultural institution for the Bay Area is thrilling to anticipate.

—*Katherine Bella*

to connecting with each of you and hearing your thoughts as we turn the page on this next chapter for Mechanics' Institute.

*Welcome, Kathy!*

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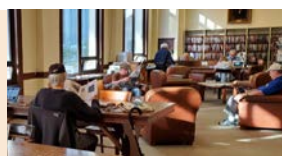
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## Pam Troy Retires after 20 Years with the Institute



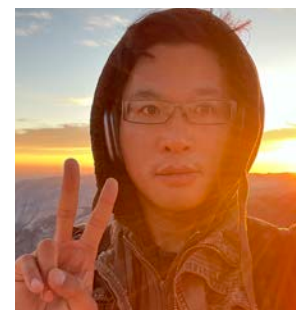
Institute staff wishes **Pam Troy**, Events Assistant and CinemaLit Coordinator, a happy retirement, and would like to express tremendous gratitude for her 20-year tenure. Pam has been the backbone of the Events Department with her dedication to Mechanics' Institute, vast knowledge of film and filmography, and passion for reading and literature. Pam's good humor and joie de vivre has brought together our volunteers and members, encouraged new friendships and camaraderie, and made everyone feel welcomed – an essential part of our very special Mechanics' Institute culture!

## Staff Additions

In July, **Jimmy de Guzman** joined Mechanics' Institute as our Communications Manager. He has spent 18 years in the Bay Area as a Marketing Communications, Branding, and Design professional, and hopes to lend his experience and expertise towards helping redefine the Institute's role as a locus and focus of knowledge building and skill development in San Francisco, the Bay Area, and beyond ... and World Peace.



In August, **Nico Chen** joined Mechanics' Institute as our Program Manager for literary and writing programs. Prior to this, Nico worked as a university adjunct faculty member at NYU Steinhardt, an English Language Arts teacher in Oakland, CA, and an international educator in a variety of projects in Kazakhstan, Myanmar, China, Taiwan, and Senegal. He hopes to extend the wonderful programs and partnerships previously developed by Myles Cooper and Taryn Edwards in ways that focus on creative inquiry, critical thinking, and intercultural communication.



Also in August, **Andy Talajkowski** joined Mechanics' Institute as our Programs Administrator. Andy has experience as a program coordinator at the UCLA Longevity Center, bringing with them in-depth knowledge on community engagement, adult education, and project management. Andy holds a Master's degree in Adult Education from San Francisco State University, and a Bachelor's Degree in English and Education from UCLA.



## Work Anniversaries *Month started | Years worked*

### October

Paul Whitehead 11  
Hannah Wallenbrock 4

### November

Mitchell Sains 1  
George Sanguinetti 1

### December

Ako Heidari 2  
Lee Cooper 1





# The Future of Libraries: Opening the Doors for Democracy

Mechanics' Institute presented a special program for the annual Architecture + the City Festival presented by AIA-SF and the Center for Architecture + Design on September 14, 2023.

The program explored how architects and designers are providing new or re-envisioned library spaces for diverse neighborhoods to promote accessibility, community engagement, and citizenship. The evening panel hosted by **John King**, Urban Design Critic of the *San Francisco Chronicle*, featured award-winning architects including **Christopher Noll**, FAIA, LEED AP and **Trina Goodwin**, LEED AP from **Noll & Tam Architects**; **Pauline Souza**, FAIA, LEED Fellow, WELL AP, LFA Partner, Director of Sustainability and **Adam Woltag**, AIA, LEED AP, Design Partner from **WRNS Studio**. Also joining the panel was **Charles Higuera**, President of the Board of the new Center for Architecture + Design (CAD) which recently celebrated its grand opening on the ground floor of the Hallidie Building on Sutter Street.

**John** provided opening remarks that set a beautiful stage for the presentations and discussion, sharing, *"the future of libraries is so tied to the past of libraries. Because any of us who grew up with a library they went to as a kid or a library that they use as an adult, you have all the associations, all the expectations in mind. But they're also a way of defining a community and defining a message the community wants to project about itself."*



John King, Urban Design Critic of the San Francisco Chronicle



**Noll & Tam** presented the designs for the Hayward Library. To develop the project, they brought together librarians, the public, and city stakeholders to understand the needs of the community. This resulted in designing a welcoming exterior with an accessible entrance way and outdoor landscaping.



Christopher Noll, FAIA, LEED AP and Trina Goodwin, LEED AP from Noll & Tam Architects

The library featured a light-filled interior with a flow of spaces from which you can see activity on three levels. The variety of spaces and materials offered something for everyone: cozy study nooks, computer areas, open stacks, children's area, and comfy furniture for all ages! Chris and Trina also showed proposed designs for Mechanics' Institute's Library "refresh" plan.

**Trina** succinctly summed up a message that wove through the entire evening, *"at the end of the day, it was a library that people love. It is about listening to the community, reflecting their needs, and bringing it forward."*



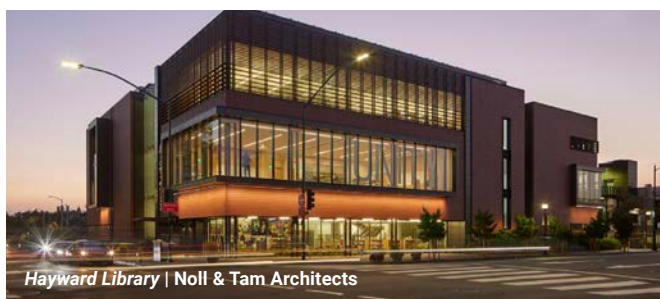
### MRNS Studio

offered a presentation featuring the innovative designs for the Atherton Library. Their firm's mission is to build and design with respect to the natural environment, conservation, and sustainability. They wanted to preserve the natural beauty of the landscape and its numerous old-growth oak trees, as well as the footprint of the existing civic center campus and historic Mission-style City Hall. They created floor to ceiling windows exposing the natural surrounding and used rammed earth walls for the exterior. As per request by community members they reduced the height of the building design and created two adjoining buildings. They also used a mechanical system under the floor called displacement ventilation for a sustainable cooling system.



Adam Woltag, AIA, LEED AP, Design Partner & Pauline Souza, FAIA, LEED Fellow, WELL AP, LFA Partner, Director of Sustainability from WRNS Studio

**Pauline** stayed committed to the theme of libraries opening doors for democracy, emphasizing, *"How can a library help support education and help support community? Together with our client, we talked about transparency, we talked equity, we talked about agency. We talked about how everything needed to do more good. And not just about providing a place for answers, but a place to ask questions."*



Hayward Library | Noll & Tam Architects

**Charles** talked about the importance of the San Francisco Public Library branches over the past decades. It was proven that the public library branches had a significant impact on each neighborhood becoming safe and secure centers of each community, a place of gathering, learning, and literacy. Bringing us to the present, he noted that 80% of San Francisco voters approved the continuation of the library preservation fund - the principal source of funds that underwrites support for our public library system here in San Francisco. It was exceptional in that it advanced and secured funding for the next 25 year.



Charles Higuera, President of the Board of the new Center for Architecture + Design (CAD)

Charles shared that, *"San Francisco is not alone, obviously, in having a very robust and passionate community of library users. Every branch has its aficionados and its die hard supporters. The library is a very real and available bridge to interaction and overcoming isolation. An unfortunate consequence of Covid obliged digital immersion that created alienation and loss of empathy. We must connect in safe and supportive spaces. Intuitively, the library is part of the solution of addressing this crisis."*

This evening of superb presentations and conversation concluded with a tour of the Mechanics' Institute library.



Atherton Library | WRNS Studio





# CinemaLit

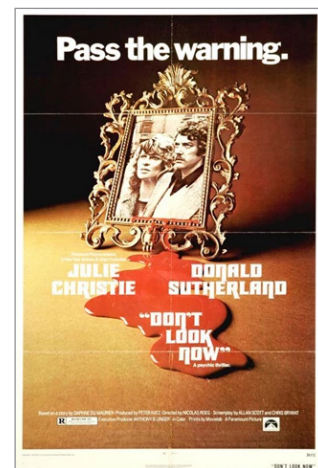
## Weekly on Fridays | 4th Floor Meeting Room

Members Free | Non-Members \$10

5:30 pm Café opens | 6:00 pm Program begins

### October | Shades of Gothic

October at CinemaLit is – naturally – focused on horror and human fear! Our film picks play on different moods while still crawling under our skin. Reincarnation, possession, insanity, torture, prophecy, ghosts, and clairvoyance are all featured in this month's spooky picks. Let's creep out with *Don't Look Now* (1973), *The Haunting* (1963), and *The Pit and the Pendulum* (1961).



### November | Full Color Dramas

November at CinemaLit features a pair of films made when Hollywood was on edge. In the 1950s, television was threatening the theatrical film business, and producers were ready to take chances. New big screen technologies were introduced to lure audiences, such as widescreen and saturated color. They began as novelties, but soon became standard. The films this month exploited the beauties of the widescreen format, and effectively use a large canvas to tell their intimate stories of complex human relations. Come enjoy the still stirring *Heaven Knows, Mr. Allison* (1957), and *Lust for Life* (1956) during the month of November.



### December | Don't Miss Year-end CinemaLit Selection

Get into the holiday spirit with *The Man Who Invented Christmas*. Dan Stevens (*Downton Abbey*) portrays Charles Dickens, who wrestles with writing *A Christmas Carol*. This film, bridging documentary and historical fiction, delves into his family, career, 1840s publishing, and the creative process behind one of English literature's enduring works. Christopher Plummer portrays Scrooge's real-life inspiration with superb cantankerousness.



Images used with permission of Paramount



## Classes

### Introduction to Chess with FM Paul Whitehead

Chess Room | Wednesdays, October 4–November 8

5:00 pm | Members Free

Beginner and intermediate players can explore the fundamentals of the Royal Game. Master piece movement, checkmating patterns, openings, middle-game strategy, and endgame tactics. Discover the joyful world of chess through its magic and beauty.

### Endgame Lab with FM Paul Whitehead

Chess Annex | Thursdays, Nov 2–Dec 14 | 5:30 pm

Members \$150 | Non-Members \$175

Endgame mastery defines strong players. This six-week course covers basic and intermediate endings, including checkmates, terminology, and practical aspects. Share your game examples to enhance your skills and knowledge!

### Women's, Girls', and Gender-Expansive Individuals' Class with FIDE Trainer Sophie Adams

Sundays | 10:00 am | **Online**

Members & Non-Members Free

For women, girls, and gender-expansive individuals looking to develop their chess skills within a community of inclusive support. Participants should have a basic knowledge of piece movements and mates.

## Join Us Every Month

### Chess Socials

First Fridays of the month | 5:00 pm

Join us for casual chess play, rousing game replays on the big screen, snacks, and lively conversation. Wine available for purchase in the Meeting Room.

Chess Room Inquiries:

Email [chessroom@milibrary.org](mailto:chessroom@milibrary.org) or call (415) 393-0110

## Tournaments

### Thursday Night Rapid

Chess Room | Thurs October 5 | 7:00 pm

Members \$30 | Non-Members \$40

New Rapid Tournament! Time Control: G/15;+2 (game in 15 minutes with a 2-second increment at each move). Games will be US Chess quick-rated and FIDE rapid-rated.

### Fast Fall Blitz

Chess Room | Tuesday, October 24 | 7:00 pm

Members \$20 | Non-Members \$30

Five rounds of double games. Time Control: G/3+2 (game in 3 minutes with a 2-second increment with each move). Games will be US Chess blitz rated and FIDE blitz rated.

### Winter Tuesday Night Marathon

Chess Room | Tuesdays, November 7–December 19  
6:30 pm (pre-TNM lecture starts at 5:45 pm)

Members \$65 | Non-Members \$95

7-round G/120;d5 tournament with four sections for 2000+, 1600-1999, 1200-1599, and under 1200 and unrated players. Arrive early at 5:45 pm for the pre-TNM lecture, featuring exciting chess world updates and intriguing game reviews from renowned players and our own tournaments.

### 5th Annual Donaldson Tournament

Chess Room | Saturday–Sunday, December 16–17  
10:00 am

Members \$65 | Non-Members \$95

Secure your spot for the two-day FIDE tournament honoring former Chess Room Director John Donaldson. Two rounds per day, with a time control of G/90+30 (90-minute game + 30-second increment after each move.)





## Upcoming

# Programs & Events

Mechanics' Institute offers a host of classes as well as reading, activity, and discussion groups each week. For program details and to register for programs, visit our website at [milibrary.org](http://milibrary.org), where you will find complete listings and information.

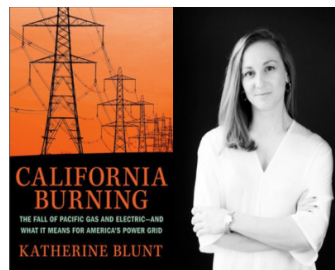
### **California Burning** with author Katherine Blunt

Wednesday, October 4 | 6:00 pm

4th Floor Meeting Room

Members Free | Non-Members sliding scale \$5-\$10

Join *Wall Street Journal* reporter and Pulitzer finalist Katherine Blunt as we examine how a powerful company can put people in a powerless – and deadly – situation. This book is a revelatory, urgent narrative of national implications which explores the decline of California's largest utility company, PG&E, which led to countless wildfires, including the infamous Paradise fire, and the human cost of infrastructure failure.



Check [the event link](#) for more details and to register.

### **After Sappho** with author Selby Wynn Schwartz in conversation with Professor Loretta Stec

Wednesday, October 18 | 12:00 pm | **Online**

Members Free | Non-Members sliding scale \$5-\$10

Join Selby Wynn Schwartz in conversation with Professor Loretta Stec on her debut novel *After Sappho*, an invigorating tale of women whose narratives converge and splinter as they forge queer identities and claim the right to their own lives.



Check the [event link](#) for more details and to register.

### **The Right to Read: Book Banning and Censorship**

Thursday, October 5 | 6:00 pm

4th Floor Meeting Room

Members Free | Non-Members sliding scale \$5-\$10

Book banning is a growing national crisis, undermining our freedom to read, learn, and think. Join award-winning authors to discuss their experiences and how citizens can protect free speech, knowledge access, and readers' rights



Check the [event link](#) for more details and to register.

### **San Francisco Past and Present**

with authors Alec Scott and Jill Robinson

Wednesday, October 18 | 6:00 pm

4th Floor Meeting Room

Members Free | Non-Members sliding scale \$5-\$10

Join Alec Scott, author of *Oldest San Francisco*, and Jill K. Robinson, author of *San Francisco Scavenger*, for an evening of history and exploration.



Whether you're a puzzle enthusiast, a history buff, an explorer, or just looking to rediscover the city, these authors will unveil San Francisco's spirit. Enjoy a San Francisco history quiz, Q&A, and book signing at this engaging event.

Check the [event link](#) for more details and to register.





## Upcoming

# Programs & Events

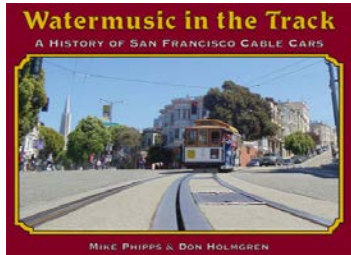
**Celebrating 150 Years of Cable Cars: Andrew Smith Hallidie and the San Francisco Cable Cars**  
w/ historians and authors Mike Phipps and Don Holmgren

Thursday, October 19 | 6:00 pm

4th Floor Meeting Room

Members Free | Non-Members sliding scale \$5-\$10

Celebrate the 150th anniversary of San Francisco's cable cars with historians and authors Mike Phipps and Don Holmgren. The reveal inventor of the cable cars Andrew Smith Hallidie's California journey, his wire rope innovations, and his pivotal role in creating iconic cable cars. Explore San Francisco's symbol with their engaging chronicle, filled with historical photos, maps, and stories.



Check the [event link](#) for more details and to register.

## eBooks Made Easy

with Library Manager Myles Cooper

Wednesday, November 8 | 6:30 pm | **Online**

Friday, November 10 | 2:00 pm | Classroom A

Not sure how to borrow an eBook from the Library? Are you perplexed by eReaders? Let Mechanics' Institute librarian Myles Cooper answer your eBook questions in this class! You'll discover what titles are immediately available to borrow from the Mechanics' Institute Library's growing collection.



Check the [event links](#) for more details to register.

**The Writers' Lunch: How to Craft the Coming of Age Story** moderated by Sheryl Bize-Boutte

Friday, October 20 | 12:00 pm | **Online**

Members & Non-Members Free

Join fellow authors for a discussion on how to craft and write a coming-of-age story. Local Bay Area authors Dera R. Williams, Daniel Babka, and Isidra Mencos will be in conversation.

Check the [event link](#) for more details and to register.



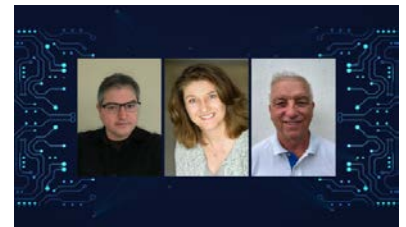
**The Intersection of A.I., Authorship, and Ethics** with SF State University Professors Carlos Montemayor, Denise Kleinrichert, and Dragutin Petkovic

Thursday, November 9 | 6:00 pm

4th Floor Meeting Room

Members Free | Non-Members sliding scale \$5-\$10

Discuss Artificial Intelligence, Authorship, and Ethics with San Francisco State Professors Carlos Montemayor, Denise Kleinrichert, and Dragutin Petkovic.



Check the [event link](#) for more details and to register.



Missed any of the Institute's recent events or programs? Many of them are recorded and available online. Visit our [YouTube channel](#) to enjoy our recent events!



## Programs & Events

### *Storytelling Showcase* with Corey Rosen

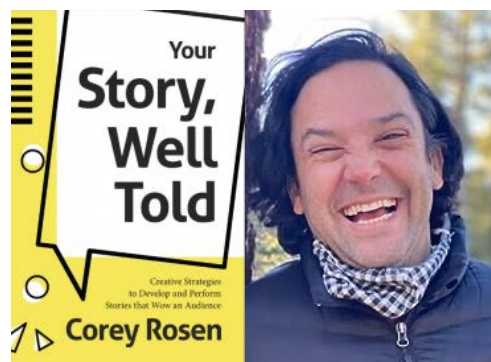
Wednesdays, October 25 | November 29 | December 20 | 6:00 pm

4th Floor Meeting Room

Members Free | Non-Members \$5

Join the Institute for an evening of laughter and storytelling with Corey Rosen, the host of The Moth podcast and a local author. He's bringing storytellers and stand-up comedians who've crafted fresh material in his "Your Story, Well Told" workshops. Experience first-time stories and jokes, including debut performances!

Check the [event link](#) for more details and to register.



### *Biannual Members' Meeting*

Thursday, December 7 | 6:00 pm | Reception 5:30 pm

4th Floor Meeting Room | [Online](#)

Members Free

Come to the Institute's Biannual Members' Meeting, held onsite and on Zoom, to hear from fellow members, staff, and trustees. Learn about our new plans and programs, technology updates, and efforts to improve your experience as members. Light refreshments will be included.

Check the [event link](#) for more details and to register.



### *Mechanics' Institute Members' Holiday Gathering*

Thursday, December 14 | 5:30 pm

2nd Floor Library | [Online](#)

Members \$15

Come to the annual holiday gathering! Meet fellow members, Institute staff, and Institute trustees at this intimate, elegant soirée while enjoying an evening of engaging conversation, light cuisine, an open wine bar, and some delightful surprises.

Check the [event link](#) for more details and to register.



Interested in joining a member-led Writing Group or Book Group? Please email [programs@milibrary.org](mailto:programs@milibrary.org) or call **415-393-0103** and we can provide information.



Meet

## Rick Homan

Rick Homan has been a member since 2015 and is actively involved in our Mystery Writers group. He has published several short stories, the most recent of which is in Marrow magazine entitled *Since Mom Died* (May 2023). He also recently published *Dirtbag* in *Guilty Crime Story* in March of 2023 and *Bring the Runners Home* in *Vistas & Byways* in the spring of 2022. He first joined the Institute on a recommendation from another author when he was attending the San Francisco Writers' Conference in order to join our writers' groups.



He was originally inspired to write crime fiction through watching Alfred Hitchcock's *Strangers on a Train*, and subsequently reading the book by Patricia Highsmith on which the film was based.

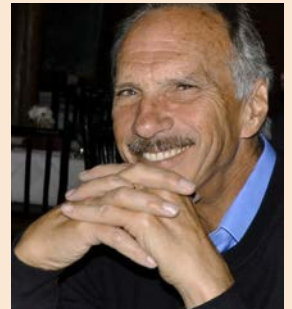
Rick is currently querying agents and publishers for his standalone suspense novel, *Fraternal Sins*. He describes it as the story of "a family crippled by a domineering father heals itself when three siblings confront a predator, learn to put aside childish grudges, and fight for what is theirs."

When not writing, Rick can be found at Mechanics' Institute researching for his novels or attending the Mystery Writers group meetings on Thursday evenings. He also enjoys playing guitar and posts his solos on YouTube.

Honoring Trustee

## Jim Friedman

We are deeply saddened to share the news that Jim Friedman, one of our former board members, passed away in late June. He was a dedicated, passionate, generous, and visionary person who helped initiate and fund our CinemaLit Film Series, which is now in its 22nd year.



Jim was instrumental in all of the 20 or so construction projects accomplished during his time of the Board (2000-2008) and these included, most significantly, the conversion of 5 rented offices on the Fourth Floor to an Events venue (Meeting Room), and new Women's Rest Room.

Jim applied an exceptionally disciplined and logical approach to his activity as a Trustee. As head of the Building Committee he arranged to have a full set of "as-built" drawings prepared for the entirety of 57 Post Street building; at the time in 2008, these were the only updated plans since 1906. Jim insisted that the basic design aesthetics of the architect Albert Pissis were honored and maintained particularly in the wiring the Library for internet and the renovation of the Lobby.

He is survived by his wife Suzanne Stassevich, two sons Eric Friedman (and spouse Amy DeSalvatore) and Gaalen Williams (and spouse Bianca Neumann), and grandchildren Rory and Arden.





# Code of Conduct

Mechanics' Institute has recently updated its Code of Conduct to ensure a welcoming and enjoyable visitor experience. Though many of the policies have existed for some time, we've updated and expanded upon several points to better serve the needs of our members. The full **Code of Conduct** can also be found on our **General Policies** page.

We ask that all members and visitors to the Institute follow these rules while on the premises:

## Disruptive Behavior or Language

- Threatening, abusive, derogatory, aggressive, or harassing language or behavior is not allowed.
- Speaking in loud voices or engaging in prolonged conversation that disturbs other users in non-designated areas is prohibited.
- Members must be fully clothed, including wearing footwear, at all times.
- Sleeping is prohibited.

## Mechanics' Institute Property

- Intentional damage, misuse, or theft of Mechanics' Institute's property, materials, and equipment is prohibited and may be punishable by law.
- Property of the Mechanics' Institute, including equipment and library materials, must be used in the building only unless checked out per Institute policy.
- Using furniture or other Institute property for purposes other than the intended use is prohibited. This includes sleeping on desks, propping feet on the tables, or using chairs as a step stool.

## Personal Property

- Personal items should remain with the owner and not be left unattended. Personal items are not the responsibility of the Mechanics' staff.
- Personal items such as backpacks, shopping bags, and electronic device cables may not be placed in a way that obstructs aisles, stairs, or exits.
- Objects larger than a carry-on bag

(approximately 14" H x 8" W x 24" L), such as luggage, large backpacks, or oversized duffel bags, may not be brought into the building without prior permission from building management.

## Library & Chess Room

- Eating and drinking anything other than water in a resealable container is prohibited in the library or chess room except during designated special programs and events.
- Use of cellphones, laptops, tablets, or other electronic devices to engage in phone conversations or virtual meetings is prohibited in the library and in the chess room.
- Headphones must be used to watch videos or to listen to audio in the library and the chess room.
- Headphones and other devices are prohibited during chess tournaments.

## Building

- Children under the age of twelve years should not be left unattended.
- The presence of animals other than certified service animals is prohibited.
- Persons under the influence of alcohol or illicit drugs are not allowed in the building.
- Smoking is prohibited inside the building or within 15 feet of the lobby entrance.
- Photographing, filming, or audio/video recording by members or guests on Institute property is prohibited without prior written approval from the CEO or Director of Operations.
- Unreasonable use of restrooms, including laundering and bathing, is not allowed.
- Soliciting is not permitted in the building.



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- Soliciting is not permitted in the building.
- Full-size bicycles or other similarly sized modes of transportation are not allowed in the building. Skateboards, folding bicycles, collapsible scooters, roller skates, or other smaller devices may be carried into the building but should not be rolled. These devices must remain folded and at the side of the owner at all times.
- Personal belongings should not be left unattended in the common areas.



57 Post Street | San Francisco, CA 94104

## Questions?

Library 415.393.0101

[reference@milibrary.org](mailto:reference@milibrary.org)

Membership 415.393.0105

[membership@milibrary.org](mailto:membership@milibrary.org)

Programs 415.393.0116

[programs@milibrary.org](mailto:programs@milibrary.org)

## Support the Institute

Donate [milibrary.org/give](https://milibrary.org/give)

Join [milibrary.org/join](https://milibrary.org/join)

Renew [milibrary.org/renew](https://milibrary.org/renew)

## Library Hours

MON / WED / FRI 10:00 am–6:00 pm

TUE / THU 10:00 am–8:00 pm

SAT 10:00 am–5:00 pm

## Chess Room Hours

MON – FRI 10:00 am–6:00 pm

SAT/SUN Closed  
Unless Tournament Scheduled

## Closures

Oct 9 Indigenous Peoples' Day

Nov 10 -11 Veterans Day

Nov 23–24 Thanksgiving

Dec 22 Christmas Eve (*Observed*)

Dec 25–29 Christmas Week

Dec 27-29 Chess Room | Open

### Compliance

- Members and guests must leave the premises at the direction of a staff member.
- Members experiencing bouts of cold symptoms such as coughing, sneezing, or other similar symptoms related to the possible spreading of germs may be asked to wear a mask during visits.

*Violations of the rules of conduct may result in suspension and possible loss of membership privileges. Unlawful activities will be subject to official disposition by law enforcement agencies.*

*Please be courteous and respectful when visiting Mechanics' Institute. We strive to be a welcoming and collaborative space for all. By adhering to these policies, we hope you and others can enjoy your time in our building!*

## Mechanics' Institute's mission is

to create opportunities for people to enhance their lives. We value the rich diversity of our community and have adopted the following rules of conduct to provide for members who wish to use the Institute's services and facilities, whether in person or online, without unnecessary and inappropriate interruptions or disturbances, to promote service of members' interests by the Institute's staff, to ensure the safety of members and staff, and to maintain the security of Mechanics' Institute property.